Self appraisal report for Year (2023-24)

Auditor Agency: Pradeep Kumar L(Sushma Swaraj Institute of Foreign Service)

Ministry Name: Ministry of External Affairs

Department Name:

Public Authority Name: Embassy of India, Cairo, Egypt

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and o	luties[Sectio	n 4(1)(b)(i)]				
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/		1.28	available
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/		1.28	available
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/	_	1.28	available
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/		1.28	available
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/	_	1.28	available
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.e oicairo.gov.in/ page/rti/		1.28	available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.2	Power and duties of its officers and employee	s[Section 4	(1) (b)(ii)]					'
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	-	1.54	available
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.2.4	Exercised	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.2.5	Work allocation	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	•	1.54	available
1.3	Procedure followed in decision making proces	ss [Section	4(1)(b)(iii)]				
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/		1.54	available
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/		1.54	available
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/		0	Not available
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]						
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	•	1.54	available
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	,	1.54	available
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/		0	Not available
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	https://www.e oicairo.gov.in/ page/rti/	_	1.54	available
1.5	Rules, regulations, instructions manual and r	ecords for disc	hargin	g function	s[Section 4(1)	(b)(v)]		
1.5.1	Title and nature of the record/ manual /instruction.	Not Applicable	e0	0	empty	Fully Met	1.92	available
1.5.2	List of Rules, regulations, instructions manuals and records.	Not Applicable	0	0	empty	Fully Met	1.92	available
1.5.3	Acts/ Rules manuals etc.	Not Applicable	eO	0	empty	Fully Met	1.92	available
1.5.4	Transfer policy and transfer orders	Not Applicable	eO	0	empty	Not Applicable	e0	Not Applicable
1.6	Categories of documents held by the authorit	ty under its co	ntrol[Se	ection 4(1)((b) (vi)]			
1.6.1	Categories of documents	Not Applicable	0	0	empty	Fully Met	3.85	available
1.6.2	Custodian of documents/categories	Not Applicable	0	0	empty	Not Met	0	not available
1.7	Boards, Councils, Committees and other Bod	lies constituted	d as pa	rt of the Pu	ublic Authority	[Section 4(1)	(b)(viii)]	
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96		Not Applicable		Not Applicable
1.7.2	Composition	Fully Met	0.96	0.96	https://www.e oicairo.gov.in/	Not Applicable	e0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
					page/rti/			
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	Not Applicable
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	Not Applicable
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	Not Applicable
1.7.6	Whether their meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Not Applicable	0	0	empty	Not Applicable	: 0	Not Applicable
1.7.8	Place where the minutes if open to the public are available?	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
1.8	Directory of officers and employees[Section 4	(1) (b) (ix)]						
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.e oicairo.gov.in/ page/rti/		3.85	available
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.e oicairo.gov.in/ page/rti/	,	3.85	available
1.9	Monthly Remuneration received by officers &	employees ind	cluding	system of	compensatio	n[Section 4(1)	(b) (x)]	
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.e oicairo.gov.in/ page/rti/	Fully Met	3.85	available
1.9.2	System of compensation as provided in its regulations	Not Applicable	0	0	empty	Not Applicable	0	not applicable
1.10	Name, designation and other particulars of pu	blic information	on offic	ers[Section	n 4(1) (b) (xvi)			
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.e oicairo.gov.in/ page/rti/	,	3.85	available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.e oicairo.gov.in/ page/rti/	,	3.85	available
1.11	No. Of employees against whom Disciplinary	action has bee	n prop	osed/ take	n(Section 4(2))		
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	not applicable
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Not Applicable	0	0	empty	Not Applicable	0	not applicable
1.12	Programmes to advance understanding of RT	(Section 26)						
1.12.1	Educational programmes	Fully Met	1.92	1.92	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	not applicable
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	not applicable
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	https://www.e oicairo.gov.in/ page/rti/	Not Applicable	0	not applicable
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	https://www.e oicairo.gov.in/ page/rti/	,	1.92	Available
1.13	Transfer policy and transfer orders[F No. 1/6/2	2011- IR dt. 15.	4.2013					
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable
Total	<u>'</u>		63	63		65	58	
2	Budget and Programme				-			
2.1	Budget allocated to each agency including all 4(1)(b)(xi)]	plans, propos	ed exp	enditure a	nd reports on	disbursement	s made e	etc.[Section
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://www.e oicairo.gov.in/ page/rti/	,	10.00	Available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://www.e oicairo.gov.in/ page/rti/	,	10.00	Available
2.1.3	Proposed expenditures	Not Applicable	0	0	empty	Fully Met	10.00	Available
2.1.4	Revised budget for each agency, if any	Not Applicable	0	0	empty	Not Met	0	Not Available
2.1.5	Report on disbursements made and place where the related reports are available	Not Applicable	0	0	empty	Not Applicable	eO	Not Applicable
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR	dt. 11.9.2012)						
2.2.1	Budget	Fully Met	16.67	16.67	https://www.e oicairo.gov.in/ page/rti/	,	16.67	available
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Met	0	not available
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.e oicairo.gov.in/ enders.php	Partially Met t	8.34	partially available
2.3	Manner of execution of subsidy programme [S	Section 4(i)(b)(xii)]					
2.3.1	Name of the programme of activity	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2	Not Applicable	9 0	not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
2.3.2	Objective of the programme	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2	Not Applicable	eO	not applicable
2.3.3	Procedure to avail benefits	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2		eO	not applicable
2.3.4	Duration of the programme/ scheme	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2		0	not applicable
2.3.5	Physical and financial targets of the programme	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2		eO	not applicable
2.3.6	Nature/ scale of subsidy /amount allotted	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2		eO	not applicable
2.3.7	Eligibility criteria for grant of subsidy	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/ page-link/?pa ge=education 2		eO	not applicable
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Fully Met	6.25	6.25	https://www.e oicairo.gov.in/	Not Applicable	0	not applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
					page-link/?pa ge=education 2			
2.4	Discretionary and non-discretionary grants [F	. No. 1/6/2011-	IR dt. 1	5.04.2013]				
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	not applicable
2.4.2	Annual accounts of all legal entities who are provided grants by public authorities	Not Applicable	0	0	empty	Not Applicable	0	not applicable
2.5	Particulars of recipients of concessions, perm	its of authoriz	ations	granted by	y the public au	thority[Section	n 4(1) (b) (xiii)]
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable		0	empty	Not Applicable		not applicable
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	not applicable
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2	2013]						
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Not Applicable	: 0	0	empty	Not Applicable	0	not applicable
Total			103	103		90	55	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultati formulation of policy or implementation there	-		_		-	elation to	o the
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Not Applicable		0	empty	_	12.50	Available
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day	Not Applicable	0	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	& time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants							
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	• 0	0	empty	Not Applicable	0	Not Applicable
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	e0	0	empty	Not Applicable	eO	Not Applicable
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	e 0	0	empty	Not Applicable	0	Not Applicable
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
3.2	Are the details of policies / decisions, which a	ffect public, ir	nforme	d to them[S	Section 4(1)	(c)]		
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable		0	empty	Not Applicable	eO	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark			Auditor Marks	Auditor Remarks/URL
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process		e0	0	empty	Not Applicable		Not Applicabl
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	9 0	0	empty	Not Applicable	0	Not Applicabl
3.3	Dissemination of information widely and in su	ch form and r	nanner	which is e	asily accessib	le to the publi	c [Sectio	n 4(3)]
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.e oicairo.gov.in/		50.00	available
3.4	Form of accessibility of information manual/ h	andbook[Sec	tion 4(1)(b)]				
3.4.1	Information manual/handbook available in Electronic format	Not Applicable		0	empty	Fully Met	25.00	available
3.4.2	Information manual/handbook available in Printed format	Not Applicable	€0	0	empty	Fully Met	25.00	available
3.5	Whether information manual/ handbook availa	ble free of co	st or no	t [Section	4(1)(b)]			
3.5.1		Not Applicable		Ō	empty	Fully Met	25.00	available
3.5.2	List of materials available At a reasonable cost of the medium	Not Applicable	e0	0	empty	Fully Met	25.00	available
Total			50	50		163	163	
4	E-Governance							
4.1	Language in which Information Manual/Handb	ook Available	F No.	1/6/2011-IF	R dt. 15.4.2013]		
4.1.1		Not Applicable	_	0	empty		14.29	available
4.1.2	Vernacular/ Local Language	Not Applicable	e0	0	empty	Fully Met	14.29	available
4.2	When was the information Manual/Handbook I	ast updated?	F No. 1	/6/2011-IR	dt 15.4.2013]			
4.2.1		Not Applicable		0		Fully Met	28.57	available
4.3	Information available in electronic form[Section							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.e oicairo.gov.in/	_	9.52	available
4.3.2	Name/ title of the document/record/ other	Fully Met	9.52	9.52	https://www.e		9.52	available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark		Auditor Category	Auditor Marks	Auditor Remarks/URL
	information				oicairo.gov.in/			
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.e oicairo.gov.in/		9.52	available
4.4	Particulars of facilities available to citizen for	obtaining info	rmatio	n[Section 4	l(1)(b)(xv)]			·
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.e oicairo.gov.in/ page/location/		7.14	available
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.e oicairo.gov.in/ page/location/		7.14	available
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.e oicairo.gov.in/ page/working- hours/		7.14	available
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.e oicairo.gov.in/ page/officials/		7.14	available
4.5	Such other information as may be prescribed	under Section	n 4(i) (b)	(xvii)				
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	Madad portal	Fully Met	3.57	available
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	https://www.e oicairo.gov.in/ page/rti/		0	not available
4.5.3	List of completed schemes/ projects/ Programmes	Not Applicable	e0	0	empty	Not Applicable	e0	Not Applicable
4.5.4	List of schemes/ projects/ programme underway	Not Applicable	e0	0	empty	Not Applicable	e0	Not Applicable
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	e0	0	empty	Partially Met	1.79	Partially available
4.5.6	Annual Report	Not Applicable	e0	0	empty	Fully Met	3.57	Available
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.m ea.gov.in/faq. htm	Fully Met	3.57	available

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks		Auditor Marks	Auditor Remarks/URL
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Not Applicable	e0	0	empty	Not Met	0	Not Available
4.6	Receipt & Disposal of RTI applications & appe	als [F.No 1/6/2	2011-IR	dt. 15.04.2	2013]			
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.e oicairo.gov.in/ page/rti/		0	not available
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.e oicairo.gov.in/ page/rti/		0	not available
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]					
4.7.1	Details of questions asked and replies given	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
Total			96	96		164	127	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed	[F.No. 1/2/201	6-IR dt.	17.8.2016	, F No. 1/6/201 ⁻	1-IR dt. 15.4.20	13]	
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Partially Met	20	10.00	https://www.e oicairo.gov.in/ page/rti/	Partially Met	10.00	Partially Available
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out, (b) Report of the audit carried out	Not Applicable	e0	0	empty	Not Met	0	Not Available
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment, (b) Name & Designation of the officers	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	e0	0	empty	Not Applicable	0	Not Applicable
5.1.5	Committee of PIOs/FAAs with rich experience in	Not Applicable	90	0	empty	Not Applicable	0	Not Applicable

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	RTI to identify frequently sought information					J		
	under RTI - (a) Dates from which constituted, (b)							
	Name & Designation of the Officers							
Total			20	10		40	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have	Fully Met	25	25.00	https://www.e	Partially Met	12.50	Partially
	minimum resort to use of RTI Act to obtain information				oicairo.gov.in/			Available
6.2	Guidelines for Indian Government Websites (-	-					
6.2	Guidelines for Indian Government Websites (Secretariat Manual of Office Procedures (CSN Personnel, Publ	-	-					
6.2 6.2.1	Secretariat Manual of Office Procedures (CSN	-	-		https://www.e oicairo.gov.in/ docs/1695722 683rtiact2005	Not Met		es, Ministry of
6.2.1	Secretariat Manual of Office Procedures (CSN Personnel, Publ Whether STQC certification obtained and its	(IOP) by Dep	artment o	of Administ	https://www.e oicairo.gov.in/ docs/1695722	Not Met Not Met	Grievanc	es, Ministry of Not Available
	Secretariat Manual of Office Procedures (CSN Personnel, Publ Whether STQC certification obtained and its validity Does the website show the certificate on the	Fully Met	12.5	of Administ	https://www.e oicairo.gov.in/ docs/1695722 683rtiact2005 pdf https://www.e oicairo.gov.in/ docs/1695722 683rtiact2005	Not Met Not Met	Grievanc 0	